



Canadian
Cancer
Society

CAMP GOODTIMES

BRITISH COLUMBIA AND YUKON

THIS IS PART 2 OF THE CAMP GOODTIMES APPLICATION AND INCLUDES IMPORTANT INFORMATION FOR PARTICIPANTS

Before reading the Information sheets, please note:

- 1) These forms are changed each year, so please read through this package carefully.
- 2) Please keep a copy of this PART 2 application for your personal records.
- 3) For more information, materials, and our "Frequently Asked Questions" (FAQ) documents, please visit our website at www.campgoodtimes.org

Application Due Date

- **April 30th, 2012** is the due date.
- After April 30th, we will still accept applications but cannot as easily ensure your first choice of placement.

Please do not hesitate to contact us with any questions.

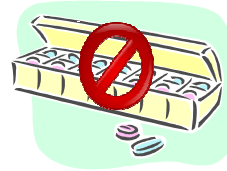
Mailing Address: Camp Goodtimes, CCS
565 West 10th Avenue
Vancouver BC
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Office Fax: 604.675.7124
Office E-mail: gotcamp@bc.cancer.ca
Local Phone: 604-675-7141
Toll-Free: 1-800-663-2524 ext. 7141

INFORMATION SHEET 1: MEDICATION ONSITE**To be read by ALL Parents/Guardians**

Please keep this page.

- 1) Please provide the Health Care Team with sufficient medication and related supplies to **cover 10 days**. We ask for an additional supply in the event there is any loss or spoilage of medication or in the event you have transportation delays.
- 2) Please ensure that ALL medications are properly labeled in their **original containers**, with the correct name, dose and time written on the label. Sealed and labeled bubble sheets or blister packs from your local pharmacy will be acceptable.



TIP: do **NOT** put all pills in one container. **No Tupperware** containers or pill boxes of medications will be accepted. If a medication is not in its original container, it cannot be identified. If the nurse or doctor cannot identify the medication, they cannot give it.

- 3) Please alert the **health care team at registration** if your child has medications due at the time of registration. This is to avoid delay in your child's medication schedule during the bustle and excitement of arriving onsite.
- 4) All medications including over-the-counter preparations (such as vitamins/allergy/pain medications) and medical supplies must be given to the health care team at the time of registration for safe-keeping and administration throughout your child's camp stay. Please provide the health care team with any special instructions when handing in medications.

INFORMATION SHEET 2: PROGRAM ACTIVITIES & PARTICIPANT CONDUCT

This page is to be read by the Adult participant / Parent or Guardian of the child participant.

Please keep this page.

PARENT NOTIFICATION FOR PROGRAM ACTIVITIES

With our site at Loon Lake in the UBC Research Forest, our program is changing and growing.

Depending on the age of your child we have also **high/low ropes, rock climbing, archery, and repelling** activities, which are facilitated with safety equipment and a hired professional adventure equipment staff. The high/low ropes and rock climbing courses are built by Pinnacle Pursuits. The adventure equipment staff members are employees of Pinnacle Pursuits.

We request that if you have any concerns about your child(ren) participating in these activities, please contact us for more details or to indicate that you would rather your child(ren) not participate at all (in which case, an alternative can be arranged).

Feel free to call the Canadian Cancer Society's Coordinator of Camps Programming and Support at **604.675.7102** or **1.800.663.2524 ext. 7102**

PARENT NOTIFICATION REGARDING PARTICIPANT CONDUCT

Our primary concern at Camp Goodtimes is the safety of every participant onsite. In addition, we try to ensure every participant feels welcome, comfortable, and has a great time!

In order to accomplish this, we want to let you and your child know what our expectations are of every participant who comes to camp.

The key expectation for everyone at camp is **respect**. We ask everyone onsite – including our volunteers – to respect each other just as everyone should themselves be respected.

If someone onsite is unable to respect others, and causes harm to them, that person may be asked to leave Camp Goodtimes. At Camp Goodtimes we practice **0% tolerance for bullying**. We want to ensure all children, volunteers and staff are safe in every way possible. The camp directors will make every effort to obtain all sides of the story in regard to any incident, will talk with the individual in question, and may follow up with parents to advise them of what happened. In cases where disrespect of others is severe and/or repetitive, the individual will be sent home.

Disrespect of others includes:

- 1) Physical harm (hitting or throwing things at others)
- 2) Verbal bullying (swearing or teasing with the intent to harm others)
- 3) Destruction of property (damaging/destroying other people's property, the campsite, or camp property)
- 4) Breaking camp rules that are put in place for the safety of each individual (respecting out-of-bounds areas for example. Participants may only leave the camp grounds or outlined camp areas with the permission and presence of an assigned staff member)
- 5) Disrespect of others' right to sleep and enjoy themselves (rest is of high importance to many participants onsite, for medical and other reasons)
- 6) Smoking, consuming intoxicating liquor or non-medical drugs
- 7) Other forms of bullying (schools throughout BC have taken a strong position against all forms of bullying – our policies at Camp Goodtimes reflect the same sensitivity around bullying)

INFORMATION SHEET 3: TRAVEL RESPONSIBILITIES & REIMBURSEMENT

This page is to be read by the Parent or Guardian of this child.

Please keep this page.

IF YOU ARE TRAVELING TO CAMP BY CAR:

Families are responsible for transporting their children to the camp meeting point. In situations of presented need, Camp Goodtimes is able to reimburse families traveling to get to our meeting point(s), but in order to be responsible with the donor dollars that make Camp Goodtimes possible, we are only able to reimburse families under certain circumstances:

- The family's request for reimbursement must first be approved by Camp Goodtimes, CCS.
- Families who need reimbursement must submit a request before **May 31, 2012**. Travel Reimbursement Request Forms are available through our offices. This policy ensures that we plan responsibly for other expenses such as food, medical supplies, and program materials.
- We will reimburse the least expensive transportation option.
- We are only able to reimburse for **gas expenses** for families traveling more than a certain number of kilometers to get to camp (we do not reimburse for local families) at a 15 cents per kilometer rate.
- We will not reimburse for **food expenses, parking costs or ferry reservation fees**.
- We will reimburse for **ferry transportation** fees for participant(s) and one accompanying adult. For Family Program, we will reimburse for all family members.

IF YOUR CHILD IS TRAVELING TO VANCOUVER BY PLANE:

- All requests for airfare bookings must be submitted (with the Reimbursement Request Form) prior to **May 31, 2012**.
- This is in order to avoid inflated airfare prices resulting from late bookings.
- The Canadian Cancer Society will book the flight.
- For Kids Camps, Teen Program and LIT Programs, we will only be able to pay for airfare costs of participants (not accompanying adults) traveling more than a certain number of kilometers.
- This distance is calculated as the driving distance between your home and the closest meeting point (Vancouver or Maple Ridge).

ALL RECEIPTS FOR CAR AND FERRY TRANSPORTATION:

- Must have been pre-approved before **May 31, 2012**
- **ORIGINAL RECEIPTS** must be submitted to the Canadian Cancer Society no later than the last day of September following the current camp year.
- We may otherwise not be able to reimburse your expenses – past that date we will be planning and budgeting for the next year of Camp Goodtimes!

INFORMATION SHEET 4: OTHER NOTES & INFORMATION

This page is to be read by the Parent or Guardian of this child.

Please keep this page.

ABOUT OUR TEEN, FAMILY, AND KIDS' PROGRAMS:

The Canadian Cancer Society's Camp Goodtimes began in 1985 when bereaved parent and first founder, Lois Youngson, brought volunteers and BC Children's Hospital nurses and doctors together for 25 children. That one week of camp has grown to seven summer sessions that serve over 600 participants at our Kids' Camps, Teen Program, and Family Program.

In 2004, we moved our site to Maple Ridge, BC where our lakeside cabins and buildings rest within the University of British Columbia's Research Forest. Heated cabins are just one of the comforts afforded by this new site that allows our programming to focus on safe, fun, and accommodating activities.

Each of our summer programs offers:

- an onsite health care staff team that provides 24-hour health care
- a fun-filled, happy, and safe experience
- a chance to take a break from the realities of cancer
- programs are developed and maintained with the help of the oncology and social work departments of BC Children's Hospital
- a staff of CCS employees with 200 onsite volunteers that provide excellent supervision ratios:
 - Kids' Camps = 4:1 minimum, up to 1:1
 - Teen Program = 6:1 minimum, up to 1:1
 - Family Program = 6:1 for children (when not supervised by their parents or guardians)

- **The letters and phone calls we receive from parents** tell us that Camp Goodtimes has been successful beyond our dreams.
- Our growing numbers tell us that we have the **confidence of families and the medical profession**.
- The Camp Goodtimes Program is **supported by volunteers** who make Camp Goodtimes what it is, and by **donations** from individuals, groups, and service clubs. We are indebted to all of these people, for without their thoughtfulness and generosity, programs like this would not be a reality.

REGARDING ACCEPTANCE: Criteria for the selection of participants are reviewed each year to ensure that we are best meeting the needs of those applying to our programs. We will do everything we can to provide a place for all who apply, but in some cases, there may not be room for all applicants to attend every program they apply to. All participants will be accepted according to criteria established by the Camp Goodtimes Advisory Committee. Please contact us if you have any questions or if you would like more details about our selection criteria.

IF AN APPLICANT CANNOT ATTEND A SESSION OF ANY OF OUR PROGRAMS AND MUST CANCEL, please call our office as early as possible prior to the camp Registration Day in order to make room for others who may be on our waiting list.

Sincerely,

The Camp Goodtimes Staff,
The Camp Goodtimes Advisory Committee, and
The Canadian Cancer Society, BC and Yukon Division.

The Canadian Cancer Society, BC and Yukon Division is committed to protecting the privacy of personal information in our possession or under our control in accordance with the Personal Information Protection Act (PIPA). PIPA regulates the way we collect, use, keep, secure and disclose personal information.

The CCS values the trust of our donors, volunteers, clients, participants and staff. We recognize that maintaining this trust requires accountability and transparency in handling personal information. For further information call 604.675.7141 or 1.800.663.2524 ext. 7141