

# Criminal Record Search (CRS) Information

The Canadian Cancer Society Camp Goodtimes Program requires all volunteer and paid staff members to have a criminal record search performed and the original sent to our office to remain on file. For 2012, criminal record searches are considered by Camp Goodtimes to be current for two years. For Camp Goodtimes to officially confirm your volunteer position we must have received your current original completed criminal record search.

## Please note:

New applicants must obtain a Criminal Record Search and submit the original to our office.

All returning applicants will be contacted by the Camps office to confirm whether or not we have a valid CRS on file.

## What you need to obtain your Criminal Record Search:

- 1) Description of the volunteer position
  - the position(s) you applied for
- 2) Details regarding the children or vulnerable persons
  - Camp Goodtimes is a residential camp for children ages 6-18 with a history of cancer.
- 3) Proof (letter) from agency
  - Included on page 2 of this document
- 4) Two pieces of ID
  - One ID with a current photo plus one other
  - One ID must also have date of birth and current address.
- 5) Contact information

Full Name	Title		Name of Organization
Meghan Pistchik / Jean Wong	Administrative Assistant, Camp Goodtimes		Canadian Cancer Society Camp Goodtimes
Address	City	Province	Postal Code
565 West 10 <sup>th</sup> Avenue	Vancouver	BC	V5Z 4J4

Different RCMP and police detachments may have different days and hours of operation, ID requirements, and forms of payment. We recommend that you call ahead or visit their website before you go to their office.

The criminal record search will be released directly to the applicant (you) and the applicant is responsible for sharing the information to the requesting agency (Canadian Cancer Society). When you receive your completed criminal record search, please submit the original to:

Camp Goodtimes, Canadian Cancer Society  
565 West 10th Avenue  
Vancouver, BC  
V5Z 4J4

Obtaining a criminal record search may take up to 4 months. To ensure that we will receive your criminal record search by the May 31st deadline, we highly recommend that you start the process of obtaining your criminal record search as soon as possible.



565 West 10th Avenue  
Vancouver, BC V5Z 4J4  
Telephone: (604) 872-4400  
Fax: (604) 879-4533  
<http://www.bc.cancer.ca/ccs>

BOARD CHAIR  
Lorraine Grant

CHIEF EXECUTIVE OFFICER  
Barbara Kaminsky

January 10, 2012

To whom it may concern:

The person presenting this letter to you is applying to volunteer at Camp Goodtimes, a residential cancer camp for children and young adults (aged 0 – 18). Camp Goodtimes is a program of the Canadian Cancer Society, which is a not-for-profit charity organization.

In order to proceed with the selection and screening process, potential volunteers must submit a criminal record search to the Canadian Cancer Society. If appropriate, we would request that the fee to complete their criminal record search be waived or reduced.

The Canadian Cancer Society enjoys our partnership with the police and would like to thank you in advance. Please call the Camp Goodtimes office at 604-675-7141 if you need more information.

Sincerely,

Nathania Lo  
Coordinator, Volunteer Engagement  
Canadian Cancer Society Camps